



Katikati Primary School Board of Trustees Monthly Meeting

Date: Thursday 26th May 2022 at 4.00pm in the boardroom

1. Administration Matters:

1.1 Present: K Pewhairangi, R Nathan, A Nicholson, A Willett, M Paterson, R Kedian

1.2 Apologies: L Clarke

1.3 Confirmation of minutes held Thursday 31st March 2022 as a true and correct record. Moved: R Nathan Seconded: M Paterson

1.4 Correspondence

Inwards: Melissa George re. tree line. Andrea will reply.

2. Principals Report:

2.1 Strategic Section

Roy brought up the fact that a Police Vet and an OT vet for any outside providers working with children should perhaps be done. The current requirement for Core Children's Workers are police vet only, our school policy follows that requirement. A police vet is underway for our new kapa haka tutor.

UP COMING EVENTS for BOT approval:

- 30th MAY: KATIKATI LIBRARY VISIT – by school librarians
- 8th JUNE: NORTH CLUSTER CROSS COUNTRY
- 8th JUNE, 21st JUNE, 23rd JUNE: TREASURING OUR PLACE – RM 26& 27
- 10th JUNE: GYMNASTICS – YEARS 3& 4
- 17th JUNE: GYMNASTICS – YEARS 5 & 6
- 21st JUNE: WBOP CROSS COUNTRY
- 28th JUNE: BOP CROSS COUNTRY

A Nicolson moved that the upcoming events be approved. Seconded: R Kedian

2.2 Financial

- Andrea Nicholson moved that the internet payments of \$32,923.50 inclusive were paid as at 31st March, 2022. Seconded: R Kedian
- Andrea Nicholson moved that the creditors of \$19,043.21 including GST as 31st March, 2022 be passed for payment. Seconded: R Nathan
- Andrea Nicholson moved that the credit card bill of \$503.00 including GST as 31st March, 2022 be passed for payment. Seconded: R Nathan

2.3 Health & Safety

The Board were happy with all the mitigations proposed regarding Covid 19 post vaccine mandate.

2.4 Staff Management

A Nicholson moved to ratify the following position. Seconded: M Paterson
Miss Indya Champion to be appointed to a fixed term Scale A position (providing
maternity cover for Rachelle Bright).

2.5 Policy & Procedures
Cyber Safety- approved

2.6 Asset Protection
No comments

2.7 General
A Nicholson moved to adopt her report. Seconded R Nathan

3. General Business:

Board Elections
Jean has been appointed returning officer and the Board were happy to stick with paper voting
instead of electronic.

4. Business for Next Meeting:

5. Next BOT Meeting: 30th June 2022

6. Meeting Closure: at 4.25pm

Confirmed on thisDay of2022 as a true and Correct record with
amendments.

.....Chairperson